Video Script Template

When working with the AI team, please consider this as a starting point for discussions during the pre-production phase.

**Notes:**

* **For monologue video**, avoid placing your entire presentation in one scene. Instead, only place a couple of sentences per scene as this will allow you to control the flow of the presentation and create a natural spot to restart in the middle of the presentation.
* **For dialogue video**, place one interview question or topic point in each scene and indicate who is speaking in the “On Screen & Notes” column
* **For demonstration** or holding something up to the camera, place those directions in the “On Screen & Notes” column.
* **For producing your own video**, the “On Screen & Notes” column is where you will plan transitions (fade in, fade out, etc.) and graphics that you will insert during post-production. Also include, who will be speaking both on screen and off screen as appropriate.

**Common Script Formatting Tips**

* Use ALL CAPS for names and scene changes.
* Use *italics* for scene directions.

|  |  |
| --- | --- |
| **Writer:** George Ham | **Presenter:** George Ham |
| **Estimated time: 3min** | **Status:** |
| **Version: 1** | **Revised:** |

| **Scene** | **Video** | **Audio** |
| --- | --- | --- |
| 1 | Show Title: Bacon  *WS: Establishing shot*  *MS: George*  Show Title: Lower 3rd George Ham Ph.D. | George: Hello name is George Ham, I am known as Dr. Ham by my patients.  Show Title: Lower 3rd George Ham Ph.D. |
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